

AGREEMENT ABOUT THE ELECTRONIC DISPATCH AND RECEIPT OF INVOICES BY E-MAIL

between

Biesterfeld Interowa GmbH & Co KG, 1050 Wien hereinafter referred to as ,Biesterfeld Interowa‘)

and

NAME OF CUSTOMER : _____
(hereinafter referred to as ,Customer‘)

ADDRESS OF CUSTOMER : _____

VAT NO. : _____

Both parties declare that they agree to switch to the electronic dispatch of the invoices issued by Biesterfeld Interowa in strict accordance with following points:

1. The invoices are generated automatically and are sent as a pdf file to the E-Mail address that the customer specifies in this agreement.
2. The customer will inform Biesterfeld Interowa immediately in case the E-Mail address will change or in case there are difficulties in the receipt of the invoices.
3. As the invoice files will not be opened by Biesterfeld Interowa before the automatic dispatch, the customer is obligated to check the authenticity of origin, the legibility/quality as well as the integrity of the content of invoices before digitalization.
4. The invoices sent by Biesterfeld Interowa are signed electronically.

The customer as recipient of the documents carries the responsibility for the legality of the documents received – from receipt of the invoice until the end of the storage period. Both parties are entitled to cancel this agreement under observance of a period of notice of a week. The notice of termination has to be given in writing.

Please approve this agreement with your signature and resend it to Biesterfeld Interowa GmbH & Co KG, Bräuhausgasse 3-5, 1050 Wien by post or by E-Mail to interowa@biesterfeld.com.

I wish the electronic dispatch of invoices to following E-Mail address:

E-Mail Customer : _____ (Please only one entry)

Contact Person Customer: _____ (Please only one entry)

**Date/Signature/
Company Stamp** : _____